



## MEETING MINUTES

**DATE:** 15<sup>th</sup> August, 2018

**TIME:** 11.00am

**LOCATION:** 1<sup>st</sup> Floor Staff Room

### ANAND NIKETAN SUGHAD – SCHOOL MANAGEMENT COMMITTEE MEETING 2018

#### ▪ Meeting to Discuss

- Up gradation of CBSE affiliation
- Proposed balance sheet of 2017-18
- Proposed budget for 2018-19
- Appointment of teachers for the academic year 2018-19
- Plan for cultural evening and next academic year

#### ▪ List of Members

- Mr. Vivek Patel (Managing Trustee - Chairman)
- Ms. Geeta Srivastav (Member Secretary)
- Ms. Nashy Chauhan ( Educationist)
- Ms. Littli Patnaik (Member Nominated Teacher)
- Mr. Paresh Desai (Member External)
- Ms. Elizabeth Paul (Member Nominated Teacher)
- Ms. Mansi Limgavkar (Member Nominated Teacher)
- Mr. Jigar Patel (Member Parent)
- Ms. Indira Basu (Member Parent)
- Dr. Girish B Shah (Member Doctor)
- Dr. Shobha Tyagi (Member Executive Director, M.A.V)
- Mr Rajesh Ghadia (Member Parent)
- Ms. Baljeet Kaur (Member External)

#### **Introduction of members**

The meeting began with the introduction of the members of the committee.

#### **Reports**

The annual report for the academic session 2017-18 was read by Ms. Geeta Srivastav.

## **Discussions and Suggestions**

- **Workshop for parents of grades Pre K to Grade 2**

The parents were happy with the workshops that were held for the parents. Ms. Indira Basu suggested that the workshops should be bilingual in order to bring better results as the message will be clear to all the parents.

- **Achievements of the students in various sports activities**

Mr. Vivek Patel congratulated the school for the excellent performance at various sports meets and suggested that there should be extra coaching for students in the school premises in order to help in enhancing their skills for success in sports meets in the future.

Ms. Geeta Srivastav informed the committee that the school is conducting extra coaching for badminton in the mornings and around 30 students are coming for the training thrice a week.

Mr Jigar Patel suggested that the school should also organize evening batches for coaching of other sport. He also suggested that along with sports, the school should also conduct evening classes for music and dance for those children who are interested in these fields. He laid stress that dance classes should only include – Kathak, Bharatnatyam or Contemporary.

- **Upgradation of Affiliation of CBSE**

Discussion was on the further upgradation for Grade 11 and 12.

- **Camps and Trips**

Discussion on the various outdoor camps organized for grades 3 to 9.

The major concern was that parents are not willing to send their children for the outdoor camps. Mr. Jigar Patel suggested that the trip organisers should share videos and photographs of trips and camps with parents to enable them to get an idea of activities done and the safety measures adopted by them for the security of the children.

- **Gujarati as the 2<sup>nd</sup> language**

Another concern was the implementation of Gujarati as the 2<sup>nd</sup> language as per the State Government rules. Mr. Vivek Patel suggested that Gujarati should be taught from class 3 onwards in written as well as verbal. He pointed out that it is important that students know the language of the state as they are residing here, to make communication easier for them.

- **Music Teacher**

A suggestion from the parents was that the school should also implement music classes. Nashy Ma'am informed the committee that the school has professional music teachers coming in to train the students in Tabla and Guitar. The school music teacher is training the students in vocal music.

- **Newly Appointed Teachers for the academic session 2018-19**

The committee was informed about the appointment of teachers for the academic session 2018-19.

- **Grooming Session For Students, specially girls**

Ms. Basu suggested that special grooming sessions should be organized for students, teaching them that one's appearance is the window to one's personality.

- **Proposed budget for the year 2018-19**

The committee was briefed about the proposed budget for the year 2018-19.

- **FRC**

Matters pertaining to FRC was discussed. Mr. Vivek Patel gave an assurance that the school will not bring down the standard of the school and will continue to do their best for the progress of the students and that the extra expenses will be borne by the trust.

- **Iolite – Database application**

Another suggestion by Mr. Vivek Patel was that the parents need to login in to Iolite on a daily basis and check the details. Ms. Basu suggested that the school needs to hold workshops and educate the parents on the benefits of the software.

- **Admissions for the academic year 2018-19**

Mr. Vivek Patel congratulated the school on achieving an outstanding number of admissions for the academic session 2018-19.